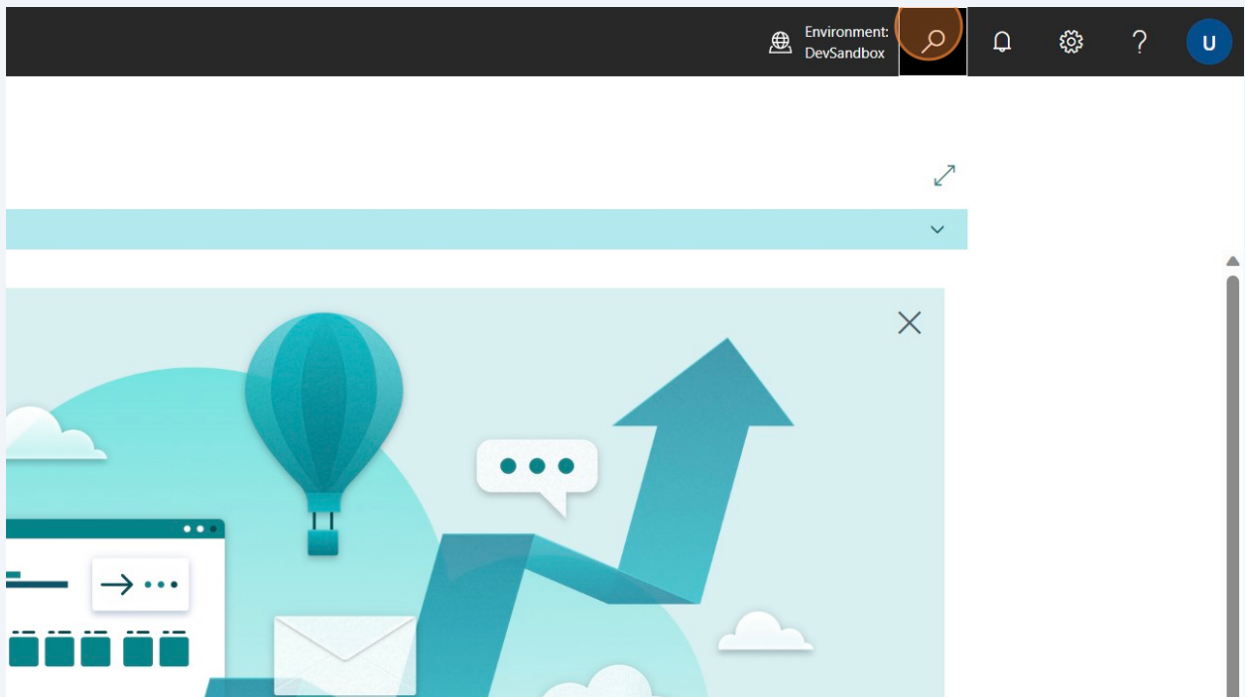


How to Use Analysis Mode in Business Central

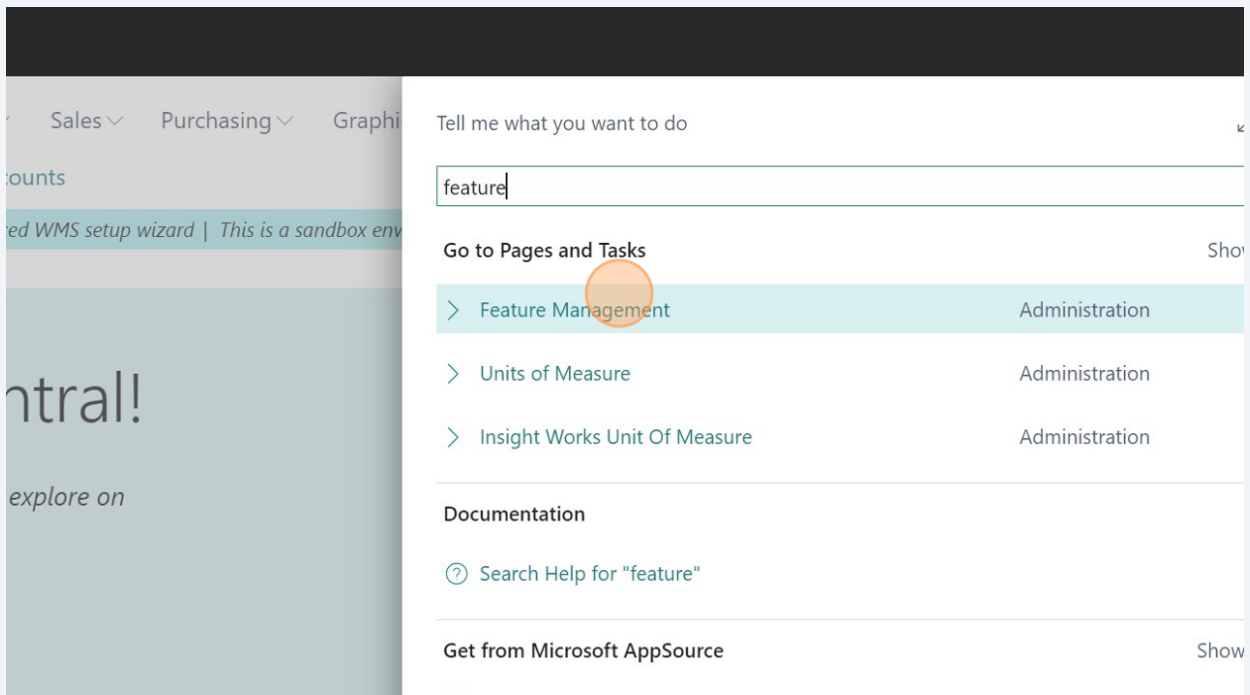
1 Navigate to Business Central

2 Click Search Icon



3 Type "Feature Management"

4 Click here.

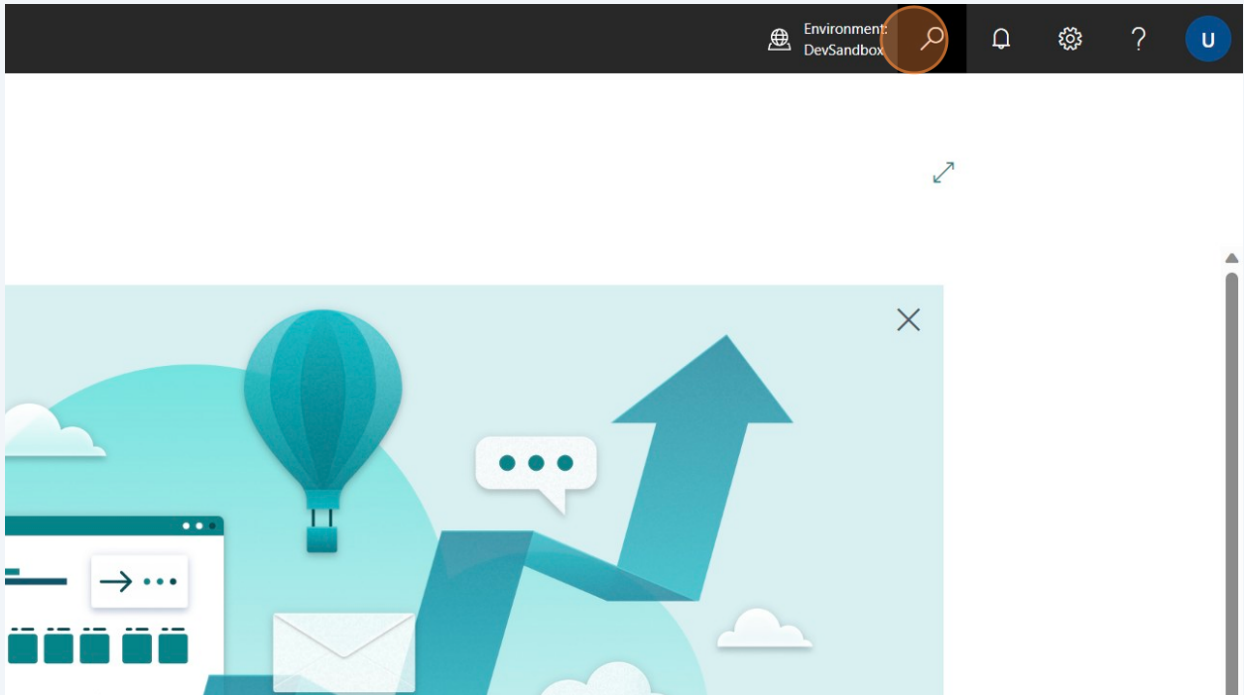


5 Click "Try it out"

Enabled from	Enabled for	Get started	Current Comp Status
0 (Q4 2023)	None	-	Disabled
0 (Q4 2023)	None	Try it out	Disabled
0 (Q4 2024)	None	-	Disabled
0 (Q4 2023)	None	-	Disabled
0 (Q2 2025)	None	-	Disabled
0 (Q4 2023)	None	-	Disabled
0 (Q4 2023)	None	-	Disabled
0 (Q4 2024)	None	Try it out	Disabled
0 (Q4 2023)	None	-	Disabled
0 (Q2 2024)	None	Try it out	Disabled

6 This will take you to a new Tab

7 Click Search Icon



8 Type "Customer Ledger Entries"

9 Click here.

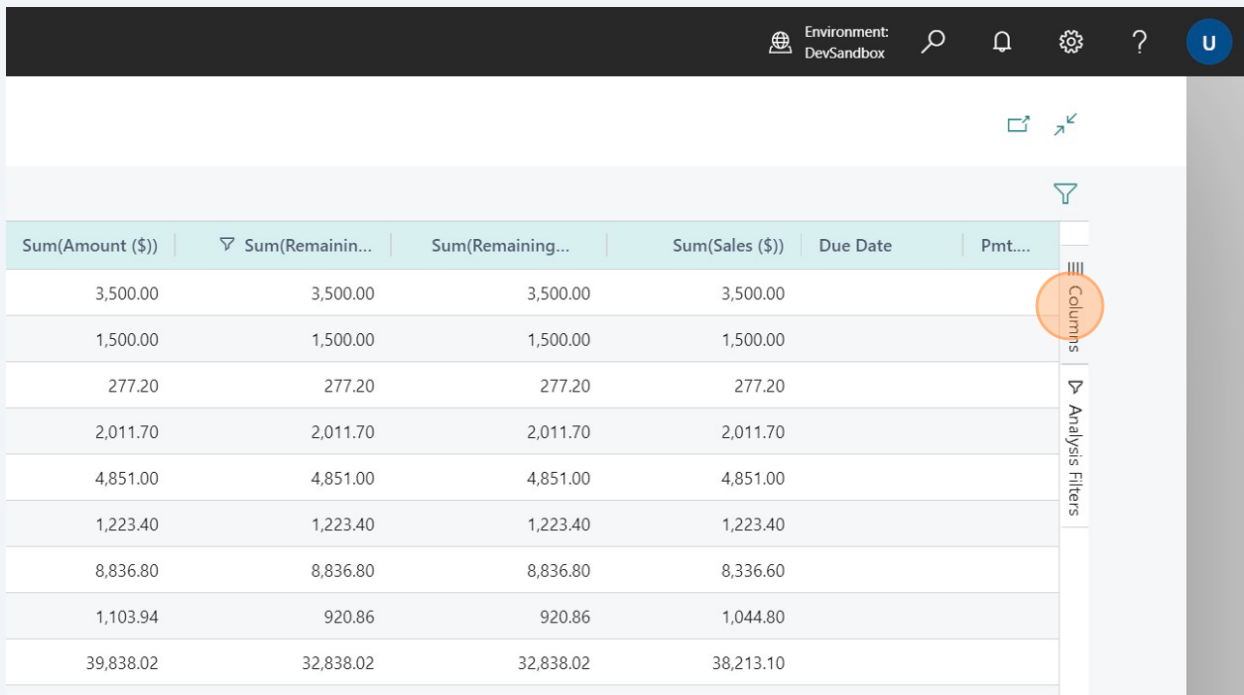
The screenshot shows a search interface in Dynamics 365. The search bar contains the text "customer led". Below the search bar, there are several sections of results. The first section is "Go to Reports and Analysis", which contains three items: "Customer Ledger Entries" (highlighted with an orange circle), "Day Book Customer Ledger Entry", and "Detailed Customer Ledger Entries". The second section is "Documentation", which contains a link "Search Help for 'customer led'". The third section is "Get from Microsoft AppSource".

10 Click this button.

The screenshot shows the "Customer Ledger Entries" table in Dynamics 365. The table has the following columns: Posting Date, Document Type, Document No., Customer No., Description, and Department Code. The first row is highlighted with a blue background and has a right-pointing arrow in the Posting Date column. The "Analyze" button in the top toolbar is circled in orange.

Posting Date	Document Type	Document No.	Customer No.	Description	Department Code
→ 12/31/2021	Invoice	PS-INV103227	KL5001	Invoice S-INV102236	
12/31/2021	Invoice	PS-INV103231	C00130	Invoice S-INV102241	
3/26/2021	Payment	PS-INV103228	C00110	Invoice S-INV102237	
3/26/2021	Invoice	PS-INV103228	C00110	Invoice S-INV102237	
3/1/2021	Invoice	PS-INV103227	C00100	Order S-ORD101026	
11/1/2021	Invoice	PS-INV103227	C00060	Order S-ORD101027	
11/1/2021	Invoice	PS-INV103227	C00060	Order S-ORD101029	
12/31/2021	Invoice	PS-INV103226	C00020	Order S-ORD101032	
11/1/2021	Invoice	PS-INV103226	C00020	Order S-ORD101028	

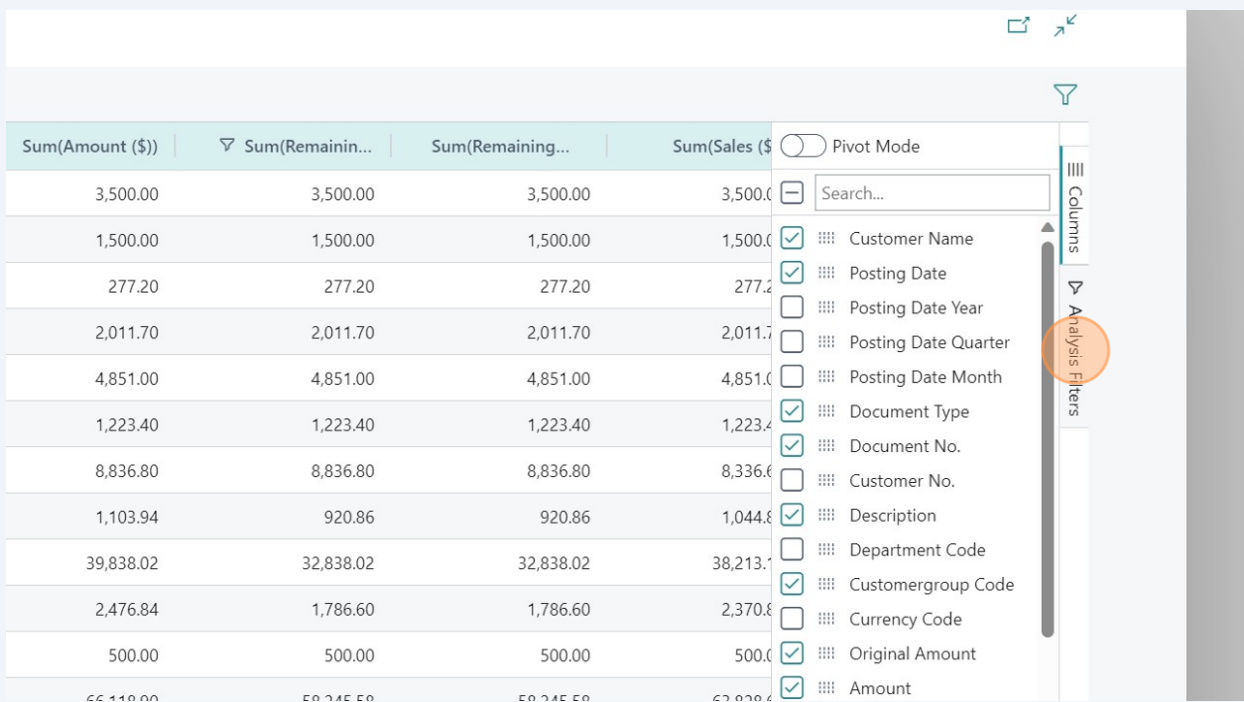
11 Click "Columns"



The screenshot shows a data table with a dark header bar at the top containing navigation icons and the text "Environment: DevSandbox". The table has several columns, with the first four being "Sum(Amount (\$))", "Sum(Remainin...", "Sum(Remaining...", and "Sum(Sales (\$)". The "Columns" menu is highlighted with an orange circle on the right side of the table.

Sum(Amount (\$))	Sum(Remainin...	Sum(Remaining...	Sum(Sales (\$)	Due Date	Pmt...
3,500.00	3,500.00	3,500.00	3,500.00		
1,500.00	1,500.00	1,500.00	1,500.00		
277.20	277.20	277.20	277.20		
2,011.70	2,011.70	2,011.70	2,011.70		
4,851.00	4,851.00	4,851.00	4,851.00		
1,223.40	1,223.40	1,223.40	1,223.40		
8,836.80	8,836.80	8,836.80	8,336.60		
1,103.94	920.86	920.86	1,044.80		
39,838.02	32,838.02	32,838.02	38,213.10		

12 Click "Analysis Filters"



The screenshot shows the same data table as in step 11, but with the "Analysis Filters" menu open on the right side. The menu is highlighted with an orange circle. It contains a search bar and a list of filter options with checkboxes.

Sum(Amount (\$))	Sum(Remainin...	Sum(Remaining...	Sum(Sales (\$) Pivot Mode
3,500.00	3,500.00	3,500.00	3,500.00
1,500.00	1,500.00	1,500.00	1,500.00
277.20	277.20	277.20	277.20
2,011.70	2,011.70	2,011.70	2,011.70
4,851.00	4,851.00	4,851.00	4,851.00
1,223.40	1,223.40	1,223.40	1,223.40
8,836.80	8,836.80	8,836.80	8,336.60
1,103.94	920.86	920.86	1,044.80
39,838.02	32,838.02	32,838.02	38,213.10
2,476.84	1,786.60	1,786.60	2,370.80
500.00	500.00	500.00	500.00
55,440.00	50,245.50	50,245.50	52,030.00

- Search...
- Customer Name
- Posting Date
- Posting Date Year
- Posting Date Quarter
- Posting Date Month
- Document Type
- Document No.
- Customer No.
- Description
- Department Code
- Customergroup Code
- Currency Code
- Original Amount
- Amount